



## Parent Meeting minutes

Location: FVHS Library  
Date: February 16, 2022  
Time: 7:00pm  
Facilitator: Alaina Knight-Hougen

### Agenda Items

1. Call to order & welcome by Alaina Knight-Hougen, president. Grad night is 6/15/2022,
2. President's Report - Alaina
  - a. Senior Mailers went out and you should have received them
  - b. Had a meeting with the Principal and he was very excited and very thankful that we are still running this Grad Night
  - c. Promoting is going to be our key and as Parents we need your help to promote this Event
  - d. Our May meeting is being moved up to May 11th - due to Huge Performing Arts Night is happening May 18th
  - e. Our budget has been amended based on donations coming in as well as contract changes
  - f. We have received a Corporate donation - Thank you Mr. Larry Crandall from the Foundation \$5K as well as a donation came in tonight from the Police Officers Association - thank you Yolanda Chavez
  - g. Summerfest Partners are in line with us and our timing
  - h. Contracts for the Entertainers have been signed and deposits starting to go out
  - i. Working on a 3rd Food Truck - someone mentioned Hibachi Hanna on Beach/Warner
  - j. Clean out Conex Box will be held Saturday, March 26th - be sure to send your Senior to get Service Hours - More information to come and the timing will be from 9am- 12pm
3. Tickets, Forms and Registration - CC Nelson spoke:

- a. With the mailers going out - we have received 14 ticket sales
  - b. Our first ticket sale will be March 17th and will need help that day from 11:45am to 12:45pm
  - c. Ticket price: \$175 by March 17. \$200 by May 31. \$225 cash at the door. (Mail in is check only, credit card sales are at each lunch ticket sales events).
  - d. Next Ticket Sale will be in April and then May. Volunteers will need to sign up at the February meeting.
4. Website - Angela and Melissa
    - a. Will be updated by the website team with advertising, forms, and the dates for purchasing tickets.
    - b. Will be updating instagram and looking running a contest
  5. Current Vendors: TK Burgers, Kathy's Cookies, + 3<sup>rd</sup> vendor. Rock wall, casino, and assorted entertainment vendors.
  6. All Inclusive event: entertainment, food.
  7. Financial:
    - a. Received check from Foundation as Alaina had mentioned
    - b. received the Police Officers Check tonight and will be depositing
    - c. Suggested to promote Amazon Smile
    - d. Fiscal year is July 1-June 30. Contracts due in September, deposits go out in October (not this year due to Covid etc).
    - e. Taxes are done by a professional.
    - f. Still looking for someone to shadow
  8. Clean-out of Conex Boxes:
    - a. Construction box & Décor and prize box. Inventory & Cleaning of the boxes. Sr hours are available for that volunteer activity. March 26<sup>th</sup>.
  9. Senior Mugs - Susan and Alaina
    - a. Alaina will be reaching out to start the communication with John for the Senior Mugs for ordering
    - b. Alaina will reach out to the school mid March to gather the names of the Seniors for John as well as CC Nelson
  10. Upcoming Meeting dates:
    - a. March 16
    - b. April 20 - Parent night - maybe looking at adding Zoom for parents not able to come to meeting
    - c. May 18
    - d. June 8
  11. Meeting Adjourned 8:05pm