



Parent Meeting minutes

Location: FVHS Library
Date: November 16, 2022
Time: 7:00pm
Facilitator: Alaina Knight-Hougen

Attendees:

- Alaina Knight-Hougen
- Susan Castellanos
- CC Nelson
- Denise Dorsheimer
- Melissa Bernardin
- Angela Wu
- Ron Mack

Agenda Items

1. Meeting started 7:00pm
2. President's Report:
 0. Big Shout out to my Team to say Publicly Thank you for being an amazing Executive Board.
 1. Reached out to the Entertainers and they are on board
 2. Changed from TK Burgers to In and Out.
 3. Will reach out to Jodi to have the revised Flyer to go out and put in all English Classrooms
 4. Working on getting a 3rd Food Truck - - suggestion came through maybe pizza and pasta
 5. Need to get BBN video to run to gather some hype
 6. Reminder we are looking for People to come and Shadow Us
3. Advertising/Tickets - CC Nelson:
 0. On campus lunch sales will be March 16, April 20, May 25th and last day to be posted will be May 31st.

1. The hope is to have the announcement flyer out by beginning December 2022 week.
4. Online Registration – Susan
 0. Susan has been working with CC and Omelia on getting this to run and get all set up for us to start accepting payments
 1. Omelia will be able to upload all the forms – showing the dates of on campus sales as discussed as well as showing the pricing
 2. If a student locks in a deposit and pays in Full by March 16th – then they can have the early Bird Pricing of \$175.00. This system will allow for payment plan – we discussed 4 payments starting November 21st week once gone out.
 3. Omelia asks for a tip, and this is how they get paid – the team said let’s take this section off about a tip. Instead, Grad Night will pay \$1.99 per transaction.
 4. Omelia will take Credit Card and ACH. If parents pay ACH, this will save Grad Night for the Credit Card charges.
 5. Omelia will supply reports for CC and will save CC so much manual time
 6. Once the student has paid in full then the name will be added to the website showing they have paid in full
5. Budget Discussion—
 0. We are in the Green going into this year
 1. We have received a Bingo Donation
6. Prize - Denise
 0. Susan was able to get someone to donate skateboards
 1. Will be starting to shop especially with Black Friday coming up.
 2. Has put together a Donation Letter for the Community to give monetarily or give gifts to be able to put together for baskets
7. Mugs – Susan
 0. Will need to look at ways to sell the mugs
 1. Selling Mugs starts in Spring
 2. Pricing will still be \$20.00
 3. Maybe combine the sales with the stamps - \$25 for both the mug and stamp, Mug will be \$20 and stamp alone will be \$10.00
8. Website / Instagram – Melissa
 0. 2023 Instagram account completed
 1. Posting of our Theme this year is starting to circulate
9. Meeting adjourned at 8:00pm to get ready for Parent Meeting
10. Next Meeting will be January 18, 2023 – Enjoy your Thanksgiving and Christmas Holiday and be sure to spread the word