



Executive Meeting minutes

Location: FVHS Library
Date: SEPTEMBER 20, 2023
Time: 6:30pm
Facilitator: Alaina Knight-Hougen

Attendees:

- Alaina Knight-Hougen
- Angela Wu
- Denise Dorsheimer
- Melissa Bernardin
- Susan Castellanos
- Ron Mack

Agenda Items

1. Meeting started 6:30pm
2. President's Report:
 0. Shared The budget and approved.
 1. Received \$1800.00 Bingo Donation from the Summer.
 2. Need to get VIP'd if you are on the Executive Board
 3. We have a new person with the school that took over for Jodi and her name is Chelsea Martell and she is wonderful. I know her from Elementary School and her daughter and my daughter graduated together.
 4. Calendar – a couple of Wednesdays had to be shifted – be sure to take a look at the dates and locations.
 5. Parent Meeting with be right after this and very excited to see them. Be that we stay in our lanes to review and straight to the point on what we do.
 6. We will be recruiting to fill positions.
3. Entertainment and Food – Alaina

0. Called In and Out early July and they are already booked however they have us on a waiting list. I have locked in TK Burgers and Cathy's Cookies – will figure out if we will do Pizza like we did prior.
1. Entertainment – working on contracts.
4. Advertising/Tickets - CC Nelson – Absent (sent in Notes):
 0. Sold 45 tickets during registration.
 1. Would like to sell tickets in person February/March timeframe.
 2. Continue with Omella
 3. Need to find someone to fill my position!
5. Mugs – Susan -
6. Budget Discussion — Terry Norris - Absent
7. Prize - Denise
 0. Starting to get donations already from people last year that I advised to hold off.
 1. Got a Bike Donated and some odds and ends.
 2. Working on the donation letter – need one for corporate and need one for prizes.
8. Website / Instagram – Angela/Melissa
 0. Smug Mug is paid every 2 years – this will be our year to pay \$110.00.
 1. Working on updates for the website
 2. Suggested to find a student to run Instagram.
 3. We will be promoting that this is our 35th Year Doing Grad Night – can't find anything prior to 1989.
9. Construction – Ron Mack
10. Denise and Susan brought up ramping up from the buzz – suggestion was to have Tiers for ticket selling – October \$165 then December \$180 and February \$200 and April \$215 and at the Door \$225. The reason being is that people are upset about the fact they can't buy tickets now. We need to feed off the buzz for the tickets and have something out ASAP. Ticket Sales go through Clearance Day at \$215 and then cut off – this is what we did last year and it worked. Thoughts – Alaina will check with CC and then put together flyers on this and get this out for processing.
11. Meeting adjourned at 7:00pm – Next meeting will be October 11, 2023, in the Faculty Dining Room.